



FORM - VII

Revised Certificate of Registration issued under Section 9 (4) of the
Haryana Registration and Regulation of Societies Act, 2012

upon allotment of a new registration number

(See rule 2 and rule 8)

Revised Certificate of Registration of Society

I hereby certify that Dayanand Welfare Education Society (name of the society) a
registered vide Registration Number 2928 on 4.3.2003 registered with Dis-
trict registrar/Registrar Haryana has been allotted a new Registration Number as undermentioned
on this 27 day 9 month 2013 year under the Haryana Registration
and Regulation of Societies Act, 2012 (Haryana Act No. 1 of 2012).

State code		District Code			Year of Registration				Registration Number				
H	R	0	1	1	2	0	1	3	0	0	3	8	0
Name of the Society								Registered Office Address					
Dayanand Welfare Education Society								V.P.O. - Nathusari Chopra Teh & Distt - Sirsa (HRY)					

Issued under my hand at Sirsa this 27 day of (month) Sept (year) 2013

Seal :

Station :

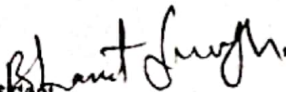


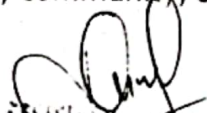
Distt. Registrar of Societies
Sirsa

MEMORANDUM OF ASSOCIATION
OF
DAYANAND WELFARE EDUCATION SOCIETY

1. **Name of the Society:** **DAYANAND WELFARE EDUCATION SOCIETY**
2. **The Registered Office of the Society shall be at:** VPO Nathusari Chopta, Tehsil & Distt. Sirsa
3. The Society shall carry out its major activities in the SIRSA District within the territory of State of Haryana.
4. **Aims and Objects of the Society:** The objectives, which are specific to a society, shall be enumerated below;
 - (I) To develop, construct and start any building for starting any type of educational center.
 - (II) To arrange for suitable accommodation and to develop/construct suitable building for the accommodation for the students as hostel, who are getting education in various educational centers of the society.
 - (III) To establish and run educational institutions/schools/colleges/ centers to promote all types of the education i.e. General, Medical, Non-Medical, Para-Medical, Vocational, Ayurvedic, Homeopathic, Allopathic, Yogic, Physical Science, Electro Homeopathic and all other types of pathies, which are for the benefits of the humanity.
 - (IV) To provide state of art education to the students on Primary, Higher Secondary and Senior Secondary levels and are also on a college/university level like Academic, Technical, Professional, Yogic, Vocational, Agricultural Education(s) and/or all types of education which are available in India.
 - (V) To take up all formal and non-formal educational programs as per directives contained in the State/National Policy of education.
 - (VI) To trained the efficient faculty in the every field of Education.
 - (VII) To give computer education to the students as per syllabus prescribed by the State Education Board and Universities along with social and moral education.
 - (VIII) To provide physical education along with the computer education.
 - (IX) To give scholarship to the students.
 - (X) To open libraries and centers for the promotion of the computer education.
 - (XI) To design, develop society's own courses and curriculum in the different subjects i.e. Spoken English courses and latest developments in all subjects and also to start the courses in different branches run by the society.
 - (XII) To do all the acts to fulfill the above aims of the society.

The above referred education help and other facilities will be provided without any distinction of cast, creed, religion, community, sex and colour.

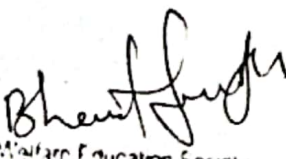

President
Dayanand Welfare Education Society
Nathusari Chopta (Sirsa)



Secretary
Dayanand Welfare Education
Society Nathusari Chopta


Cashier
Dayanand Welfare Education
Society, Nathusari Chopta (Sirsa)

5. MODALITIES FOR ACHIEVING THE AIMS & OBJECTS:

- (I) To accept donations, contributions or subscriptions whether in cash or in kind from any person/(s), society/(es), institution/(s), local bodies, state government, center government, semi government bodies, corporation/(s) and or from any other department/(s), trust/(s) or company/(es) for the promotion of the objects and purpose of society.
- (II) The society can raise loan/loans from any scheduled bank(s) and/or any private bank(s) and/or from private party (ies) and/or from any financial institution(s) and/or from State Government and/or from anybody else on the terms and conditions mutually agreed to. The society can authorize President and Secretary and/or any member of the executive body to negotiate with the bank(s)/financial institution(s) and or lending party(es). The society can authorize any of the executive member/members to settle and negotiate the terms & conditions of the loan(s) and to sign such papers, which are generally required to be completed in case of such advances and can also pledge any of the fixed assets of the society as collateral security in favour of the lending institution.
The society can apply for issue of bank guarantee to any scheduled bank or financial institution in favour of state government and/or central government and/or any department of state government and/or central government. Executive committee can authorize any of the executive committee member or office bearers to apply for such bank guarantee.
- (III) The income and the property of the society shall be applied solely towards the promotion of the objectives of the society as put forth in the Memorandum of Association and or added or deleted from time to time. No portion of income and property of the society shall be paid or transferred directly or indirectly, by way of profit to any office bearer/member of the society.
- (IV) No member of the society shall be appointed to any salaried office of the society or any office of the society paid by fees that no remuneration shall be given by the society to any member except repayment of out of pocket expenses and interest on money lent or rent for premises to the society.
- (V) The society by its constitution is required to apply its property, if any or other income in promoting its objects.
- (VI) If upon the winding up or dissolution of the society, their remains after payments of all its debt and liabilities and property what so ever, the same shall not be paid to or distributed among with members of the society, but, shall given or transferred to some other institution having objects similar to the objects of the society, to be determined by the members of the society, at or before the time of dissolution.
- (VII) The society can empower its President and/or any office bearer/member of the executive body to take loan from any nationalized bank and/or any financial institution and/or from any private parties in his/her/their individual name/names, for the construction of building and for purchase of furniture and fixtures and/or equipments.

President 
Dayanand Welfare Education Society
Nathusari Chopta (Sirsa)

Secretary 
Dayanand Welfare Education
Society Nathusari Chopta

Cashier 
Dayanand Welfare Education
Society, Nathusari Chopta (Sirsa)

The names of the members of the society to which the rules and bye-laws of the management affairs is entrusted are as under;

No.	Name	Father's/Husband's Name	Address	Occupation	Signatures
(i)	Sh. Bharat Singh	Sh. Sheodan	V.P.O Nathusari Kalan, Tehsil & Distt. Sirsa	Private Teacher	Bharat Singh
(ii)	Ms. Rajbala	W/o Sh. Ravinder Kumar	Vill. Chuli Kalan, P.O Chuli Khurd, Tehsil Adampur & Distt. Hisar	Agriculture	राजबाला
(iii)	Sh. Vijender Kumar	Sh. Ram Kumar	Vill. Chuli Kalan, P.O Chuli Khurd, Tehsil Adampur & Distt. Hisar	Social Worker	Vijender Kumar
(iv)	Sh. Kuldeep Kumar	Sh. Bhoop Singh	V.P.O Kaluana, Tehsil Dabawali, Distt. Sirsa	Social Worker	Kuldeep Kumar
(v)	Sh. Ramsawroop	Sh. Ramjas	V.P.O Ghusaiana, Tehsil & Distt. Sirsa	Agriculture	रामसवरूप
(vi)	Sh. Sushil Kumar	Sh. Sant Lal	V.P.O Nathusari Kalan, Tehsil & Distt. Sirsa	Agriculture	Sushil Kumar
(vii)	Sh. Jai Singh	Sh. Shera Ram Beniwal	V.P.O Kabrel Distt. Hisar	Agriculture	Jai Singh
(viii)	Sh. Rajesh Kumar	Sh. Sant Lal	V.P.O Nathusari Kalan, Tehsil & Distt. Sirsa	Shopkeeper	राजेश कुमार
(ix)	Sh. Rajesh Kumar	Sh. Dal Sukh	V.P.O Tarkanwall Distt. Sirsa	Business	Rajesh

Witness:

1. SH. RAVINDER KUMAR.

[SH. RAVINDER KUMAR.
Principal, Dayanand Sr. Sec. School
N. Chobty]

2. SH. PARASH CHAUR.

[SH. PARASH CHAUR.
V.P.O. Nathusari Kalan]

President Bharat Singh
Dayanand Welfare Education Society
Nathusari Kalan

Kuldeep Kumar
Dayanand Welfare Education
Society Nathusari Kalan

Kuldeep Kumar
Dayanand Welfare Education
Society Nathusari Kalan

7.	The Present Management of the affairs of the society will be the following Governing Body/Management Committee as per amended rules and regulation of the society;				
S.No.	Name	Father's/Husband's Name	Address	Occupation	Designation
(i)	Sh. Bharat Singh	Sh. Sheodan	V.P.O Nathusari Kalan, Tehsil & Distt. Sirsa	Private Teacher	President
(ii)	Ms. Rajbala	W/o Sh. Ravinder Kumar	Vill. Chuli Kalan, P.O Chuli Khurd, Tehsil Adampur & Distt. Hisar	Agriculture	Vice-President
(iii)	Sh. Vijender Kumar	Sh. Ram Kumar	Vill. Chuli Kalan, P.O Chuli Khurd, Tehsil Adampur & Distt. Hisar	Social Worker	Secretary
(iv)	Sh. Kuldeep Kumar	Sh. Bhoop Singh	V.P.O Kaluana, Tehsil Dabawali, Distt. Sirsa	Social Worker	Treasure
(v)	Sh. Ramsawroop	Sh. Ramjas	V.P.O Ghusaiana, Tehsil & Distt. Sirsa	Agriculture	Jt. Secretary
(vi)	Sh. Sushil Kumar	Sh. Sant lal	V.P.O Nathusari Kalan, Tehsil & Distt. Sirsa	Agriculture	Member Committee
(vii)	Sh. Jai Singh	Sh. Shera Ram Beniwal	V.P.O Kabrel Distt. Hisar	Agriculture	Member Committee

President

Bharat Singh
Dayanand Welfare Education SocietySecretary
Dayanand Welfare Education SocietyCashier Kuldeep Kumar
Dayanand Welfare Education Society, Nathusari Chopta (Sirsa)

RULES AND BYLAWS
OF
DAYANAND WELFARE EDUCATION SOCIETY

6. **Name of the Society:** **DAYANAND WELFARE EDUCATION SOCIETY**

7. **The Registered Office of the Society shall be at:** VPO Nathusari Chopta, Tehsil & Distt. Sirsa

8. The Society shall carry out its major activities in the SIRSA District within the territory of State of Haryana.

9. **Membership:**

(I) The Society shall have maximum 50 members including the founder members/original subscribers.

(II) **Eligibility:** In order to be admitted as a member of the Society, a person;

(i) having faith in the aims and objects of the society

(ii) He/she has attained the age of 21 years as on the date of admission

(iii) promises to abide by the rules and Bylaws and all the decisions taken by the society in respect of the amendments of the rules and bylaws

(iv) should subscribe in writing to carry out the best of his/her capacity the aims and objects of the society

(v) must have deposited the admission fee and annual subscription fee must not be in arrears of payment of such fee as on the date of annual general meeting for continuing as a member;

(vi) must not be an insolvent and of unsound mind; and

(vii) must not have been convicted of an offence involving moral turpitude involving imprisonment of one year or more.

(III) **Kinds/Types/Categories of Members:** The Society shall consist of four different categories of members as under:

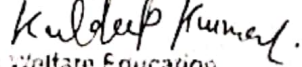
(i) **Founder Members:** A member who has been admitted as a founder member at the time of registration of the society and has paid the requisite membership fee to the society. The number of founder members shall not exceed FIFTEEN. The founder member shall also be deemed to have become Life Members of the society and shall have the privilege of being members of the collegiums without election, in case the total number of members of the society exceeds 300.

(ii) **Life Members:** A person may be admitted as a life member on payment of the prescribed fees and such person shall continue to be the member of the society for his life. The total number of life member shall not exceed TEN.

(iii) **Ordinary Member:** The society shall have a total of TEN ordinary members who shall continue to enjoy their membership only so long as they are not in arrears of payment of their annual subscription fee. An ordinary member may be admitted as a tenure member, say, for a period of two to five year(s), as the case may be, and he will cease to be a member of the society on completion of his tenure, unless it is renewed by the Governing body for another tenure.

President 
Dayanand Welfare Education Society
Nathusari Chopta, Sirsa


Secretary
Dayanand Welfare Education
Society, Nathusari Chopta


Cashier
Dayanand Welfare Education
Society, Nathusari Chopta (Sirsa)

- (iv) **Honorary Member:** The Governing Body may admit individuals of distinguished talent and merit or whose association is deemed to be beneficial to the Society or who has rendered services of outstanding merit to the Society or who is a distinguished citizen of India or any other country as Honorary member of the Society, after obtaining consent of the individual, without payment of any membership or subscription fees. The number of such honorable member shall not exceed FIFTEEN. The honorable members shall be entitled to attend the meeting and contribute to the deliberation but shall have no right to vote.

(IV) Membership Fee & Annual Subscription:

- (i) The rates for the membership of the society and the annual subscription shall be as under:

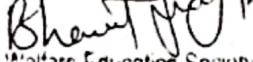
As may be decided by the Society in its Byelaws:			
Sr. No.	Type of Member	Admission Fee	Annual Subscription
(i)	Founder member	Rs. 21,000/-	Nil
(ii)	Life member	Rs. 11,000/-	Nil
(iii)	Ordinary member	Rs. 1100/-	500/-
(iv)	Honorary member	Nil	Nil

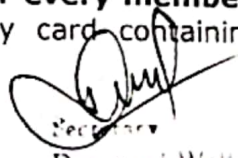
- (ii) The payment of annual subscription of a member become due as on the 1st of April of every year, which may be paid latest by the 30th of June as such year. The membership of a defaulting member shall be deemed to be under suspension after the due date (30th June) and such member shall not be entitled to cast his vote during the elections of the Society held after 1st July of the said year.
- (iii) The suspension of membership on account of default in payment of the annual subscription may be revoked after he has cleared the default with along with **18%** interest on the amount payable. However, he shall not be eligible to cast his vote in any election held during the remainder of the financial year.

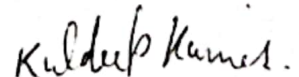
(V) Admission Procedure (for members other than the subscribers):

- (i) The admission of a person as a member of the Society shall be decided by its Governing Body from time to time;
- (ii) An Individual willing to be a member of the Society has to submit an application in prescribed form, and along with supporting documents to the Secretary duly filled in and signed and recommended by a regular member of the society.
- (iii) The Secretary shall examine the application and place the same before the Governing Body for a decision.
- (iv) The Governing body may accept or the reject the application and the decision of the governing body in this regard shall be final. It shall not be bound to assign any reason for its decision.
- (v) The approval of the governing Body shall be intimated to the member, his name shall be entered in the registered of members, to be maintained in such manner & form as prescribed under the Haryana Society Registration and Regulation Rules; 2012 and he/she will be issued an Identity card of the Society.

- (VI) Identity Card for every member:** Every person admitted as a member will be issued an identity card containing his/her photograph, brief particulars and

President 
Dayanand Welfare Education Society
Nathuram Chandra (Gurgaon)

Secretary 
Dayanand Welfare Education
Society, Nathuram Chandra


Kuldeep Kumar

membership category, duly signed by the individual Member and the General Secretary of the Society.

(VII) Right & Obligation of Members:

- (i) All the members of the Society shall be bound by the rules and regulations of the society as contained in its byelaws and amended from time to time;
- (ii) Every member, except an Honorable member, shall have a right to cast his vote at the election of the Society provided such member is not a defaulter in payment of any dues of the Society and the annual subscription for a period of three month beyond the due date;
- (iii) Every member of the Society shall have the right to inspect the books of account, books containing the minutes of proceedings of the society on any working day by giving a notice of seven days;
- (iv) Every member shall inform the Society about any change in his address, which shall be duly, recorded in the register of member of the society and upon which the society shall issue a fresh Identity card to such member.

(VIII) Cessation of Membership: Any person admitted as a member shall cease to be a member of the society in the following events:

- (i) Attracts the provisions contained in section 22 of the Act;
- (ii) Upon his/her acting contrary to the aims and objectives of the society;
- (iii) Upon such member being found guilty of a financial misappropriation of the funds of the society;
- (iv) Upon indictment and directions for removal by the District Registrar/ registrar/ Registrar General of society;
- (v) An Honorary member shall cease to be a member of the Society, if the Governing Body, decides so by passing a resolution in this behalf.
- (vi) On death
- (vii) On written resignation
- (viii) He/she who becomes of unsound mind
- (ix) If found to be involved in any anti-social activities
- (x) If adjudged by any court of law to be a criminal offender
- (xi) He/She who has been declared Insolvent
- (xii) If fails to pay the subscription of contribution for three months
- (xiii) If has not attended three consecutive meetings
- (xiv) If disregards Rules & Regulations or disobey the decisions of the Governing Body

10. General Body:

- (I) Every person admitted as a member shall be a member of the general Body of the Society and shall be entitled to cast his vote for election of the governing Body of the society unless he is in arrears of payment of any dues of the society, including the annual subscription.
- (II) Every member shall cast his vote in person and no proxy voting shall be allowed.

11. Meeting of the General Body:

- (I) A meeting of the General Body of the Society will be held as and when required. However, at least one meeting of the General body of the society, called as the Annual General meeting (AGM) will be held in a year, within six month of the close of the financial year for consideration and adoption of the duly audited

Bhavit Singh
Secretary

[Signature]
Secretary
Dayanand Welfare Education
Society Nathusari Chopta

Kuldeep Kumar
Cashier
Dayanand Welfare Education
Society, Nathusari Chopta (Sirsa)

annual accounts of the society in addition to transaction of any other business of the society as may be required.

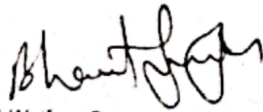
- (II) The Governing Body of the society may convene an extra-ordinary meeting of the General Body of the society at any time after giving due notice as prescribed hereunder, 'either of its own or within **45 days** of receipt of a written requisition along with reason for convening such meeting, from at least **1/10th** of the members of the General Body.
- (III) For any meeting of the General Body, a clear notice of at least 7 days along with a copy of the agenda of the business to be transacted, date, time & venue of to meeting will be given to the members of the General Body; a copy of such notice will also be endorsed to the District Registrar.
- (IV) A meeting of the General Body may also be convened at a shorter notice, if agreed to, by a majority (at least above **50%** of the total members) of the members of the General Body.
- (V) Quorum for the meeting of the General Body will be **40%** of the total members entitled to vote and present in person, subject a minimum of four members. In case of a meeting adjourned for want of quorum, for the adjourned meeting shall not be less than **10%** of the total members, subject to a minimum of three. The General body shall be competent to transact all business in such adjourned meeting except the consideration of any Special Resolution. Any special Resolution can be passed in such adjourned meeting only if at least **25%** of the total members of the society are present.
- (VI) The proceeding of all meeting of the General Body will be recorded in the minutes-book (bound or in loose leaves) maintained separately for the purpose by the Secretary and such minutes will be signed by the chairman of the meeting and the Secretary of the society.

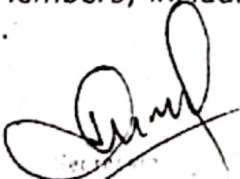
12. Powers, Functions & Duties of the General Body:


- (I) To guide the society in determining and fulfilling its aims and objects.
- (II) To decide policy matter such as change of name of the society, amendment in the Memorandum of Association and the Bylaws of the society, approval, of annual accounts of the society, approval for disposal of immoveable assets of the society etc., and all such other acts as may be required under the Haryana Registration and regulation of Society Act & Rules, 2012.
- (III) To elect the member of the Governing Body.
- (IV) To remove any member from the governing Body and according approval to the continuation of a person appointed as a member of the Governing Body against a casual vacancy.

13. Governing Body:

- (I) **Composition:** The Governing Body of the society shall consist of a total of 11 office-bearers and member as under:
 - (i) President
 - (ii) Vice- President
 - (iii) Secretary
 - (iv) Treasurer
 - (v) Joint Secretary
 - (vi) *Two Executive Members*, including co-option of any Honorary Member by the Governing Body.

President 
Dawnand Welfare Education Society


Secretary
Dawnand Welfare Education Society


Treasurer
Dawnand Welfare Education Society

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(II) Election of the Governing Body:

- (i) The term of the Governing Body shall be **Three** years from the date of approval of its election by the District Registrar;
- (ii) The Governing Body will declare the Schedule of Election and appoint the Returning Officer for conduct of election and also notify/display a list of members of the General Body entitled to vote at least **45 days** prior to the holding of the General Meeting for conduct of the election. The Governing Body shall also send notice for holding election of the Governing Body to all the members, conveying the date, time & the manner. The information w.r.t. holding of election for the Governing Body shall also be sent to District registrar to appoint an observer, if he so desires.
- (iii) Any objection qua the list of members of the society entitled to vote shall be decided by the Returning Officer in consultation with the office-bearers of the society. However, the decision of the Returning Officer shall, thereafter, invite nominations to be filed within the period prescribed in the Schedule of elections, scrutiny and withdrawal of nominations, if any, for election of the office-bearers and the executive members of the Governing Body.
- (iv) The Returning Officer will display a list of the contesting members on the notice board of the society. The returning officer will conduct the election on the notified date. The member eligible to vote will be allowed to cast their vote in person, and wherever disputed, on production of the identity card issued by the society.
- (v) After closing hour on the date of the poll, the returning officer will declare the result and constitute the Governing Body of the Society. A list of the elected office-bearers and the executive members of the Governing Body, duly signed by the Returning Officer, will be filed with District Registrar within **30 days**, who shall accord his approval of the same upon his satisfaction.
- (vi) The officer-bearers of the society shall not be entitled to any remuneration for rendering service to the society.

(III) Filling of any Casual Vacancy on the Governing Body:

Any vacancy arising on account of resignations or death of any member of the Governing Body or for any other reason, may be filled-up by the Governing Body, if required, from amongst the member of the General Body on adhoc basis till the holding of next Annual General meeting of the Society, such adhoc member of the Governing Body shall cease to be a member of the Governing Body on the date of the next Annual General Meeting, if his appointment is not approved in the Annual General Meeting by a majority vote for the balance term of the Governing Body.

(IV) Meeting of the Governing Body:

- (i) The meeting of the Governing Body will be held and when required. However, the Governing Body shall meet at- least once in every quarter and there will be minimum **Four meeting** of the Governing Body in a financial year.
- (ii) A clear notice of **three days** of every such meeting will be given by the Secretary of the Governing Body to the office bearers and member before the date appointed for the meeting. However, the Governing Body may meet at shorter notice, whenever so required, with the consent of at least fifty percent of its members.
- (iii) The quorum of the meeting of the Governing Body shall be at least **40%** of the total member of the Governing Body, subject to a minimum of 5

President

Dayanand Welfare Education Society

Cashier Kuldeep Kumar
Dayanand Welfare Education
Society, Nathusari Chopta (Sirsa)

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members. In case quorum is not present, the meeting shall be adjourned to another date for which a proper notice shall be issued. The member present in the adjourned meeting, subject to a minimum of three members, shall form the quorum for the adjourned meeting.

- (iv) The proceedings of every meeting of the Governing Body will be recorded in the proceeding book separately maintained for this purpose. Such minutes shall be signed by the Chairman of the meeting and the Secretary of the Society. In case the Chairman or the Secretary are not available to sign the minutes, these will be signed by **two any member** present in the meeting as may be authorized by the Governing Body.
- (v) The minutes of every meeting of the Governing Body will be placed for confirmation in the succeeding meeting of the Governing Body.

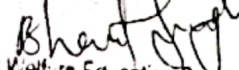
(V) Power, Function & Duties of the Governing Body:

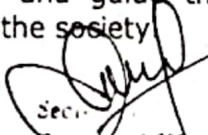
- (i) The Governing body will be responsible for achieving the aims & objectives of the society and shall work in the best interest of the Society, for which it shall be empowered to deploy the funds & assets of the Society for the stated objectives;
- (ii) The Governing Body will be competent to raise funds and purchase property, movable and immovable, on free - hold or lease basis in its name, as decided by it.
- (iii) The Governing Body shall have full charge of all immovable properties and movable assets belonging to or vested in the society and these will be managed in such a manner as it considers appropriate subject to the overall control and directions of the General Body of the society.
- (iv) The governing Body shall be competent to invest the funds in the manners it considers appropriate in the best interests of the Society and it shall be competent to borrow or mortgage or hypothecate the properties on behalf of the Society in the manner decided.
- (v) To constitute various standing or adhoc committees for looking after such functions as may be assigned from time to time.
- (vi) To create provision for engagement of regular or part-time employees of the Society to look after the secretarial, accounting and other function in a seamless manner.
- (vii) To outsource certain function e.g. cleaning, security and similar other maintenance activities of the premises of the Society.

(VI) Powers, functions & duties of individual members of Governing Body:

(i) President:

- (a) To preside over all the meeting of the General Body and of the Governing Body and regulate the proceeding of such meetings.
- (b) To do all such acts, deeds and things as may be authorized by the General Body and/or the Governing Body from time to time.
- (c) To allow or disallow discussion on any matter which is not included in the agenda.
- (d) To ensure proper & transparent functioning of the Society/ Governing Body.
- (e) To ensure strict compliance of the provision of the Haryana Registration and Regulation of **Societies Act, 2012** and the rules made there under.
- (f) To supervise and guide the overall activities/ achievement of aims & objectives of the society

President: 
Dayanand Welfare Education Society
Nathusari Chopra (Sirsa)

Secy: 
Dayanand Welfare Education
Society Nathusari Chopra

Casual: 
Dayanand Welfare Education
Society, Nathusari Chopra (Sirsa)

(ii) Vice-president:

- (a) To assist the president in carrying out his duties.
- (b) In absence of the president, to act on his behalf and perform all duties and exercise all the powers of the president.
- (c) To do all such acts, deeds and things, as may be authorized by the Governing Body.

(iii) General Secretary/Secretary:

- (a) To conduct, organize, supervise and manage all the affairs of the Society and do all such acts and perform all such duties for the working of the Society as may be assigned by the President/Governing Body;
- (b) To receive, scrutinize and place applications for membership of the Society before the Governing Body and to enter name of the members, it approved, in the register of member under his intimate the members about the same and issue identity cards to the members so admitted;
- (c) To convene meeting of the General Body/Governing Body with the consent of the President and serve proper notice as prescribed under these byelaws.
- (d) To attend all the meeting of the General Body and the Governing Body and assist the President in conducting the meeting and record proceeding of all the meeting.
- (e) To prepare annual report of the Society and place it before the Governing Body along with attitude annual account of the Society, for approval to place the same before the General Body in the annual General meeting.
- (f) To keep and preserve the records of the Society/ Governing Body.
- (g) To help and assist the President in looking after the complete affair of the Society and in attaining aims & object of the Society.
- (h) To ensure timely filing of all statutory return/ documents in the office of the district Registrar and other such other authorities as may be prescribed under the Haryana Registration and Regulation of Societies Act, 2012 and the rules made there under.
- (i) To be the custodian for safe custody of common seals of the society and affix the same, wherever required, as per the authorization of the Governing Body.
- (j) To conduct correspondence on behalf of the society/ Governing Body and to sign letter and papers on its behalf and to ensure that all statutory registers and records are properly kept and maintained.
- (k) To prepare before announcing of the date election and the Annual General Meeting, the list of all the members eligible to vote, duly updated and to place it before the Governing Body.
- (l) Act as the overall in-charge of the administration and execution of all the programmes of the Society/ including financial affair on behalf of the Governing Body including creation of posts, fixation of salaries/ remuneration/ allowances etc., make appointment/ engagement of staff, make purchases and do all other such thing as may be necessary in the furtherance of the aims & objects of the Society in accordance with the delegation by the Governing Body from time to time and where no such delegation is specifically made, in consultation with President of the Society.

(iv) Joint Secretary:

- (a) To assist the secretary in carrying out his duties.

Pres:
Dayanand Vidya Education Society
Nathuani Choudhary (2033)

Joint Secretary
Dayanand Vidya Education Society
Nathuani Choudhary (2033)

Kuldeep Kumar

- (b) In absence of the secretary, to act on his behalf and perform all duties and exercise all the powers of the secretary.
- (c) To do all such acts, deeds and things, as may be authorized by the Governing Body.

(v) Treasurer:

- (a) To keep accounts of all financial transactions of the society and of all the sums of money received and spent by the Society and maintain records of receipts and expenses relating to such matters, and of assets, credits and liabilities.
- (b) To get the accounts of the Society audited by the chartered accountant appointed by the Governing Body at the close of the financial year, every year.
- (c) To submit to the Governing Body through General Secretary/Secretary the audited annual accounts of the Society, at least one month prior to the date of annual general meeting.
- (d) To act as the overall custodian of all the books of accounts of the society, financial statements, receipts books, expenses vouchers, bank pass books & cheque books, cash etc.

(VII) Cessation of members of the Governing Body: An office-bearer / executive member of the Governing Body shall cease to be an office-bearer or executive member:

- (a) Upon submission & acceptance of his resignation.
- (b) If he ceases to be a member in accordance with sub-clause (VIII) of clause (iv) of these byelaws;
- (c) If he is removed by a resolution passed in the meeting of the General Body.

(VIII) Exclusions from the Employment of a Society:

- (a) No member of the Society shall be in full-time employment of the Society.
- (b) No dependant or family member or close relative of the office-bearers and members of the governing Body shall be engaged as an employee of the society during its term;
- (c) Every office-bearer and member of the Governing Body shall make a declaration in case any person in the employment of the Society is his close relative.

14. Amendments in the Memorandum of Association, Byelaws, Name of the Society, etc.

Any amendment in the Memorandum of Association and Byelaws, or change of Name, amalgamation or division of the Society will be done only with the approval of the General Body by way of a special resolution. The intimation of any such amendment or change, along with attested copy of the requisite documents, shall be filed in the office of the District Registrar by the General Secretary/Secretary within such time as may be prescribed under the Haryana Registration and Regulation of Societies Act, 2012 and the rules made there under.

15. Management of Assets and Funds of the Society

- (I) The sources of income of the society will include receipt on account of membership fee, annual subscription, rent from property/ assets, interest, consolation fees, donations, gifts, grants, etc. the society can also raise funds

President *Bhant Singh*
Dayanand Welfare Education Society
Nathusari Chopta (Sirsa)

[Signature]

Cashier *Kuldeep Kumar*
Dayanand Welfare Education
Society, Nathusari Chopta (Sirsa)

through interest - free short term loans from its members or from scheduled banks on interest. Loan from the scheduled banks on interest will be taken only for purchase of creation of capital asset and not for meeting any recurring revenue expenditure under any circumstances.

- (II) The Governing Body will prepare and approve an annual budget of the society on the basis of its estimated income and the capital & revenue expenditure during the first quarter of the financial year and shall also place a copy thereof before the General Body in its Annual General meeting for information.
- (III) The bank account of the society will be jointly operated by such members/ office bearers as may be decided by the Governing Body from time to time.
- (IV) All assets and funds will belong of the society and vest in the society.
- (V) All receipt and payments of the society shall be made through Bank Instruments (i.e. DD/Pay Order/ Cheque / Bank Transfers/ RTGS) including all receipt towards the Membership Fees and the annual subscription from the members, However, the Governing Body may determine the limits of financial transactions which may be conducted in cash in certain other cases.

16. Account of the society:

- (I) The Treasurer of the society will be responsible for keeping and maintaining proper books of account i.e. cash book, ledger etc. as required under the Income Tax Laws and/or any other authority including the Institute of Chartered Accountants of India, at its Registered Office with respect to all sums of money received and expended by the society and the assets and liabilities of the society.
- (II) The books of accounts of the society shall be open to inspection during the business hours by the Registrar General, Registrar, District Registrar or any officer authorized by them and by any member of the society.
- (III) The annual accounts of the society will be signed by any two authorized office-bearers of the society.
- (IV) The Governing Body will appoint a chartered accountant, who shall not be a member of the Governing Body or family member of the Governing Body or family member of any member of the Governing Body, for auditing the accounts and filing of income tax of the society for each financial year, at such remuneration as may be determined by the Governing Body.

17. Common Seal:

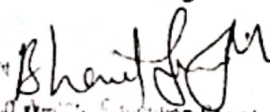
The society will have a common seal which shall be kept in safe custody of the General Secretary/ Secretary and shall be affixed whenever it is required in accordance with the authorization by the Governing Body.

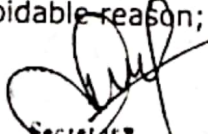
18. Amalgamation of the society

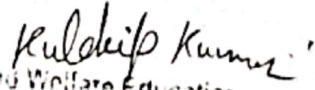
The society may amalgamate itself with any other society established with the identical aims and objects or allow any other society to amalgamate with itself by a Special Resolution passed in this behalf in accordance with the provision contained in section 51 of the Act and rule 25 made there under.

19. Dissolution of the society:-

- (I) The society may resolve to dissolve itself in accordance with the provisions contained in Act and the rules there under in case it becomes difficult to carry on with the operation of the society, or it becomes insolvent or for any other pressing and unavoidable reason;

President 
Dayanand Welfare Education Society
Nathusari Chopta (Sirsa)

Secretary 
Dayanand Welfare Education
Society Nathusari Chopta

Cashier 
Dayanand Welfare Education
Society, Nathusari Chopta (Sirsa)

- (II) In the event of dissolution of the society, no assets of the society shall devolve on or distributed amongst the members of the society;
- (III) Its assets and properties shall be first used to liquidate and liabilities and the left-over properties/ assets, if any, shall be considered for transfer to any other Society established with identical aims and objects or to the District Collector for use thereof in the general public interest.

We, the several persons whose names & address are subscribed hereunder, certify the above to be the true copy of the Bye-laws of the society

S.No.	Name	Father's/Husband's Name	Address	Occupation	Signatures
(i)	Sh. Bharat Singh	Sh. Sheodan	V.P.O Nathusari Kalan, Tehsil & Distt. Sirsa	Private Teacher	
(ii)	Ms. Rajbala	W/o Sh. Ravinder Kumar	Vill. Chuli Kalan, P.O Chuli Khurd, Tehsil Adampur & Distt. Hisar	Agriculture	
(iii)	Sh. Vijender Kumar	Sh. Ram Kumar	Vill. Chuli Kalan, P.O Chuli Khurd, Tehsil Adampur & Distt. Hisar	Social Worker	
(iv)	Sh. Kuldeep Kumar	Sh. Bhoop Singh	V.P.O Kaluana, Tehsil Dabawali, Distt. Sirsa	Social Worker	
(v)	Sh. Ramsawroop	Sh. Ramjas	V.P.O Ghusaiana, Tehsil & Distt. Sirsa	Agriculture	
(vi)	Sh. Sushil Kumar	Sh. Sant Lal	V.P.O Nathusari Kalan, Tehsil & Distt. Sirsa	Agriculture	
(vii)	Sh. Jai Singh	Sh. Shera Ram Beniwal	V.P.O Kabrel Distt. Hisar	Agriculture	
(viii)	Sh. Rajesh Kumar	Sh. Sant Lal	V.P.O Nathusari Kalan, Tehsil & Distt. Sirsa	Shopkeeper	
(ix)	Sh. Rajesh Kumar	Sh. Dal Sukh	V.P.O Tarkanwali, Distt. Sirsa	Business	

Witness:

1.

[SH. RAVINDER KUMAR.
Principal, Dayanand Chhota N. Chhota]

2.

SH. Parkash Chandra.
V.P.O. Nathusari Kalan

President
Dayanand Welfare Education Society
Nathusari Chhota (Sirsa)

Dayanand Welfare Education Society
Nathusari Chhota

Cashier
Dayanand Welfare Education Society
Nathusari Chhota (Sirsa)